

MINUTES – WAYLAND SCHOOL COMMITTEE FINANCE SUBCOMMITTEE
August 10, 2017

A meeting of the School Committee's Finance Subcommittee was called to order at 2:10 pm by Jeanne Downs who noted that the meeting was being recorded by Waycam.

Present were:

Jeanne Downs, chair
Kathie Steinberg

Also Present:

Arthur Unobskey, Superintendent
Susan Bottan, WPS Business Administrator
Ben Keefe, Facilities Director

Observers:

Linda Segal
Carol Plumb, WVN

1. Public Comment – Linda Segal noted interest in the draft article for the High School Master Athletic Plan. She also asked about the status of the wastewater plant issues at the high school.

2. Review Status of School Bus Parking including update on lease, next steps, and possible communications

Susan reported that there was no update at this time.

3 Review and discuss Loker Kitchen project including update and next steps

Ben reported that Brian Keveny thinks it is possible to use the money appropriated for the Loker Kitchen project for design of an entire kitchen and will check with the Finance Committee. Ben will contact the architect and get an estimate of what the design fees will cost.

4. Review and discuss HS Master Athletic Plan project including review of draft article for fall town meeting, information for School Committee members, and communication with other town boards and committees

Kathie asked Ben about questions raised at the August 9th School Committee meeting with other town boards and committees concerning the project, including the use of an underground wall and doing phase 3 of the plan first. Ben will work on getting a cost breakdown for design fees of Part 1 of the plan. Kathie noted that it was important to know that the development of the Loker Recreation site for a synthetic turf field is a priority of the Recreation Commission. Specific questions about the Loker site include legal restrictions, use of recreation funds, and formal vetting. A discussion ensued about a combined article or separate articles for fall town meeting for this project.

Susan arrived at 3:05 pm.

A draft of the joint article was reviewed. An updated version of the article will be sent to the Finance Committee and School Committee. Kathie will attend the upcoming Board of Health meeting to discuss the article. Kathie will also follow up with Ben regarding the Conservation Commission's questions and follow up with the Community Preservation Committee about possible funding for a portion of the design fees.

A discussion ensued about the costs if the project were to use all grass fields and whether the town had the resources to maintain those fields. Susan noted that she had started a google doc to track the questions and answers raised about the project. A discussion ensued about what documents related to the project should be posted to the website.

5. Discuss Role of New Finance Committee Liaison

This item was passed over.

6. Discuss and Review Finance Subcommittee Calendar

The calendar was reviewed and edited.

7. Status on Outstanding Projects by Business Administrator

Susan reported that she attended the RADAR and EOY reporting meeting put on by DESE. She noted that DESE is making revisions to reporting to improve data received from districts. Susan also noted that she would like to make more use of MUNIS.

8. Next Meeting and Future Agenda Items

The next regular meeting of the subcommittee is scheduled for August 24th. Topics will include document management, FY17 End of Year reporting, the High School Athletic Master Plan, and Bus Parking. Jeanne and Kathie will also meet August 21st to review the draft warrant article.

9. Approval of Minutes

Upon a motion made by Kathie Steinberg and seconded by Jeanne Downs, the subcommittee voted unanimously (2-0) to approve the 7/14/17 minutes as amended.

10. Public Comment

There was none.

11. Adjournment

Upon a motion made by Kathie Steinberg and seconded by Jeanne Downs, the subcommittee voted unanimously (2-0) to adjourn.

Respectfully submitted,

Jeanne Downs

Corresponding Documents:

- Draft joint warrant article
- Draft warrant article without Loker field
- Finance Subcommittee Meeting Calendar